



Office Use Only

Application accepted:

Rejected:

Month chosen:

Application for Guest Artist

The Owen Sound Artists' Co-op accepts only original artwork to be juried for our Guest Artist program. **NO MORE THAN 6 ITEMS FOR JURYING PLEASE.** Work submitted must appear as it would for sale and display in the store, i.e. all paintings, drawings must be titled, framed and/or glazed and ready for hanging. All work must be intended for sale. Any relevant information regarding working methods, materials and pricing should accompany your work along with a brief artist's biography or resume.

The Committee will choose, at their monthly meetings, **(THIRD WEDNESDAY OF EACH MONTH at 10:00 am)** applicants whose work will be displayed in the store for a period of one month. If accepted, you will be assigned a month. The applicant will be notified within 3 or 4 days following the jurying process. You will also be invited submit pieces for our annual Christmas Show in the Legacy Gallery, in December.

The current percentage commission (45%) from all sales will be charged.

The Artists' Co-operative accepts original artwork in our Guest artist program. Cards and Prints must not exceed 25% of total display. A guest artist can not offer similar work for sale within a one block radius during the same time period.

The Artists' Co-op will handle your work with the utmost care. We regret that we cannot be responsible for any loss or damage. Applicants are responsible for their own insurance.

What month do you prefer _____ Do you submit H.S.T. Yes ___ No ___
Cheques to be made payable to _____

NAME: _____ PHONE: _____

ADDRESS including postal code: _____

EMAIL: _____ Are you interested in full membership? YES ___ NO ___
BRIEF DESCRIPTION OF YOUR WORK AND PRICE LIST (USE BACK IF NEEDED)

I acknowledge I have read the information on the second page of the guest artist application _____
SIGNATURE: _____ DATE: _____

If your application is accepted, this form will become the contract for your participation in our Guest Artist Program. Your signature releases the Artists' Co-op from liability. **Please return this completed application with your work to be juried no more than 3 days before a scheduled jury committee meeting. Please arrange to pick up your work no later that 3 days after the meeting. The jurying committee meets on the THIRD Wednesday of each month at 10:00 am.**

Please return the completed application with your work to be juried
KEEP THIS SHEET FOR YOUR RECORDS AND INFORMATION
info@artistscoop.ca 519 371 0479 www.artistscoop.ca

1. The Artists' Co-operative accepts original artwork in the Guest Artist Program. Cards and Prints can not exceed 25% of total display.
2. A guest may not offer similar work within a one block radius during the same time period nor are they to undercut the price they charge at the Artists' Co-operative
2. A commission (45%) from all sales will be charged. The Artists' Co-operative has a 30 day return policy.
3. The Committee will choose, at their monthly meetings, applicants whose work will be displayed in the store for a period of one month. No more than 6 items for jurying please.
4. The applicant will be notified within 3 or 4 days following the jurying process and offered the available months for your exhibit.
5. You will then be contacted by email 2 to 3 weeks before your guest month :
 - : confirming your set up date and time to arrange your artwork in our guest artist area
 - : provide a high quality digital image and brief bio for our website
 - : provide label information including: your name, price, medium and name of piece
6. Artwork must be ready to hang and have your name and price on back. (ie painting) otherwise a sticker with your name and price (ie ceramics) If provided at this time, we will have your labels ready before your hanging day.
6. Work must be removed from the Artists' Co-operative on the last day of the month.
7. We will have staff on duty during all open hours of Co-op operation. The Artists' Co-op is able to process cash, debit, MasterCard, and Visa Sales.
7. The Artists' Co-op will issue cheques for items sold 30 days after the end of the guest artist month. If you collect HST, it will be paid out as well.
8. We will advertise your event in our regular free event listings. All other advertising, including posters, is your responsibility.
9. We have hammers, nails, ladders, and various tools for your use when setting up your exhibit.
10. If we have pedestals and display not in use, and you would like to use them, you must make arrangements in advance. (If they need painted, this is your responsibility) Our manager is available to answer any questions regarding display. info@artistscoop.ca, 519 371 0479

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Applicants are responsible for their own insurance.